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|  **FACS I** | **Journal/ Bell Ringer**  | **Objectives & Standards** | **Method & Activities** | **Review Questions** | **Materials Needed** |
| **Mon.****Aug. 19** |  |  | **-Semester Pre Test** |  | **-copies of Semester Test****-Scan Trons** |
| **Tues.****Aug. 20** | **Journal/Bell Ringer**What do you think FCCLA stands for? | **Objectives & Standards** -Begin FCCLA Unit 1- Objectives 1-5Required by OK Career Tech | **Method & Activities** -Show “What Kind of Member Are You?” ppt-Students write a paragraph of 5 or more sentences describing the kind of member they are or will be, including personal characteristics that can help them be a better member of any group/club-Show slides 1-2 of “Unit 1 Understanding FCCLA” ppt for Unit 1 objectives 1.-Students write down info from slide 2 and after teacher gives the statements about FCCLA the students fill in the blanks on their paper.-Obj. 1 cont- show slides 3 & 4-Obj. 2 **Have students think of our gov. and state the 3 levels (**county/local, state, national) show slides 5&6- -ASK- **What would be some activities that might take place on the national FCCLA level? State Level?, Local FCCLA activities?****-**Obj. 3-slides #7-9-Obj. 4- slide #10-Obj. 5- slide # 11-ASK- **If you were to rank the 5 items in the mission in order of most important to least important, what would be your rank order?** (allow several students to share & explain their rankings) | **Review Questions** FACS I Unit 1**Name 1 type of member.****What does FCCLA stand for?** | **Materials Needed**-copies of FACS I unit 1(30 copies for class set)-“What Kind of Member are You?” ppt,-ppt-“Unit 1 Understanding FCCLA”,-Have FCCLA officers come speak to classes about FCCLA plans for the year |
| **Wed.****Aug. 21** | **Journal/Bell Ringer**Name 3 levels of FCCLA. (Local, State and National) | **Objectives & Standards** Understanding FCCLAObj. 6-13Required by OK Career Tech  | **Method & Activities**-Obj. 6- **slide #12 & 13**-Students vote on 2 most important purposes to each of the students-Obj. 7-slides 14 & 15-Obj. 8-slide 16-Obj. 9-slide #17-Obj. 10 –slide # 18-Students discuss what “new horizons” means-ASK- **What are some new horizons that you can strive toward in FCCLA or in your life?**-Students create several mottoes that could be used by FCCLA-Obj. 12-slide # 19 & 20-ASK-**What are some service projects FCCLA could do in our community?**-ASK- **What benefit would be most important to you and why?**-Obj. 11-Assignment Sheet 1-use internet to research FCCLA publications on the internet [www.fcclainc.org](http://www.fcclainc.org) -Search national FCCLA website for national programs and Oklahoma website Use Tina’s FCCLA Internet Treasure Hunt <http://www.okcareertech.org/facsed/fhadocs/homepage2004.htm> for general info.-Obj. 13-Show “Memorizing the FCCLA Creed” ppt to help class learn creed-Obj. 13-Assignment Sheet 2 Recite the FCCLA Creed-**Students must recite the creed within 1 week for a grade**-Recite in class as a group, recite in rounds | **Review Questions** FACS I, Unit 1**Give an example of FCCLA at each level of the organization.****What is the FCCLA flower?****Colors?** | **Materials Needed**-ppt-“Unit 1 Understanding FCCLA” slides 12-20 (end)-Assignment Sheet 1-Internet Access (portable computers)-Show “Memorizing the FCCLA Creed” ppt.-Assignment Sheet 2-copies of Tina’s FCCLA Internet Treasure Hunt |
| **Thurs. Aug. 22** | **Journal/Bell Ringer****What is the FCCLA Motto? (toward New Horizons)** | **Objectives & Standards** Understanding FCCLA Unit 1 ReviewRequired by OK Career Tech | **Method & Activities****-Assign Outside Reading #1, Web Research of 2 STAR events, due in 5 class days, Aug. 28th, will give an oral report in class and turn in written report.**-Show “FCCLA Facts Plus” ppt-Play “Who Wants to Be A Millionaire?” FACS Unit 1 ppt-**TEST- FCCLA Unit 1 tomorrow**-Show “Memorizing the FCCLA Creed” ppt-Students divide into groups and work on memorizing FCCLA Creed | **Review Questions** FACS I Unit 1**What is the FCCLA motto? Name 2 benefits of membership. Say the 1st stanza of the creed.** | **Materials Needed**-copies of MLA cite handout-copies of written report rubrics-“FCCLA Facts Plus” ppt-“Who Wants to be a Millionaire?” FACS Unit 1 ppt-“Memorizing the FCCLA Creed” ppt |
| **Fri.****Aug. 23** | **Journal/Bell Ringer**Think of 5 things FCCLA could do to increase membership. | **Objectives & Standards** Understanding FCCLA Unit 1 Test-Begin FCCLA Unit 2 Obj. 1-7Required by OK Career Tech | **Method & Activities**-Test over Understanding FCCLA Unit 1-Show “Unit 2 Participating in FCCLA” ppt.-Obj. 1- slides 1-8-Have students make a list of officer positions they would be interested in serving-Obj. 2-4- slides 9-14-Students list which committees they would like to serve on and why-Obj. 5-7- slides 15-17 (end)-Show “FCCLA National Programs” ppt | **Review Questions** Name **1 career tech student org. which officer presides over meetings? What are records of meeting proceeding called? Which officer writes news articles?** | **Materials Needed**-Copies of FACS Unit 1 Test-“Unit 2 Participating in FCCLA” ppt-“FCCLA National Programs” ppt |
| **Mon. Aug. 26** | Journal-**What term means “by virtue of the office” or “from the office”? exofficio** | **Objectives & Standards**-Obj. 8 FCCLA Unit 2 Investigate Nat’l FCCLA STAR Events-FCCLA Unit 2, Obj. 9- Identify types of FCCLA meetings,-Obj. 10-FCCLA Planning Process,- Required by OK Career Tech | **Method & Activities**-Discuss Obj. 9, FACS I, CIMC 2-22-Obj. 10 Discuss FCCLA Planning Process **slide 16 of “Unit 2 Participating in FCCLA” ppt**-Divide into groups and plan an FCCLA community service project for the class to carry out, using the FCCLA Planning Process, complete Assignment Sheet 5 CIMC pg. 2-39 to 2-42 as a group.-**Will have test over Unit 2 tomorrow. Students may use their notes to take the test.****-Remind must say creed by Wednesday at 3:30** | **Review Questions****Name the 2 types of committees. Give an example of each. What are the 5 steps in the planning process? What are steps in setting up a committee?**  | -FCCLA Member Sign- Up Sheet-25 copies of CIMC FACS I, pg. 2-25( Assign. Sheet # 1)-Internet Access, Advisor Handbook-10 copies of Assignment Sheet 5 |
| **Tues.****Aug. 27** | **Journal/Bell Ringer**What are the steps in setting up a committee in FCCLA? 1officers decide which committee 2chair appt. 3 committee members appt. | **Objectives & Standards** Review Obj. 1-10 of Participating in FCCLA FACS I, Unit 2Required by OK Career Tech | **Method & Activities**-Show “FCCLA Jeopardy” ppt. to review for test -Test over FACS I, Unit 2, students may use notes to take test-Finish Planning Process-Present service ideas-Vote as class and discuss plan for project**-STAR Events report due tomorrow, oral presentation and written report****-Creed must be recited by 3:30 pm tomorrow** | **Review Questions** | **Materials Needed**-“FCCLA Jeopardy” ppt.-25 copies of Unit 2 test |
| **Wed.****Aug. 28** | **Bell Work****Name 2 STAR Events.** | **Objectives & Standards**Required by OK Career Tech | **Method & Activities****-Students report on Outside Reading #1, researching 2 STAR events.****-recite creed, if time, must be done by 3:30 pm today to receive a grade** | **Review Questions** FACS I, Unit 2 | **Materials Needed****-copies of oral presentation rubrics****-copies of written report rubrics** |
| **Thurs.****Aug. 29** | **Journal/Bell Ringer**Hand out FCCLA Creed Quiz. Answer on own paper & turn in. | **Objectives & Standards** -Begin FCCLA Unit 3, Using Parliamentary Procedure-Obj. 1-5-Recite FCCLA CreedRequired by OK Career Tech | **Method & Activities**-Show “Using Parly Proc.” ppt. all slides-Read Student Supplement, “The Meeting” aloud to students, have students think about reasons the members are having problems. Recall meetings they have attended and how the meetings were ran.-Have students write an explanation of five or more sentences of the problems with the meeting, including what the president could have done to make it run more smoothly.-Discuss **Obj. 1** **ASK: What do you feel is the most important guideline? Defend your answer**.**ASK: What do you feel is the least important guideline? Defend your answer**. -Discuss **Obj. 2**, Useful Internet resources: [www.parli.com](http://www.parli.com), [www.parliamentarians.org/parlipro.htm](http://www.parliamentarians.org/parlipro.htm), Parly for Dummies -Discuss **Obj. 3**-Discuss **Obj. 4**, Read “President’s Order of Agenda for Business” so students hear what the order sounds like. Divide class into groups of 3 and hand out **Order of Business strips.** Have students put strips into correct order, 1st group done receives reward. | **Review Questions** CIMC FACS I Unit 3**What are 3 sources on parliamentary procedure? What are minutes? Tell what you think the most important guideline for conducting a meeting is and why.** | **Materials Needed**-“Using Parliamentary Procedure” ppt.-President’s Order of Agenda for Business-Order of Business strips-Assignment Sheet #3-copies of FCCLA creed quiz |
| **Fri.****Aug. 30** | **What are records of the proceedings of a meeting? (minutes)** | **Objectives & Standards**Required by OK Career Tech | **Method & Activities**-**Obj. 5** slide # 9 of “Using Parly Proc.” Ppt. , Do Assignment Sheet #3 CIMC 3-53 (Write on board the instructions from the assignment sheet and the motion) Leave slide #9 up for students to use to do assignment. They MUST write the motion in step 3.-Review **Obj. 5 & Discuss Obj. 6**-Go to [www.parli.com](http://www.parli.com) and show free sample videos of Parliamentary procedure | **Review Questions** |  |
| **Mon.****Sept. 2** |  |  | LABOR DAY- NO SCHOOL |  |  |
| **Tues.****Sept. 3** | **Journal/Bell Ringer**Describe your fav. Summer food and why you like this food. | **Objectives & Standards** -Review Obj. 5-Obj. 6-Students practice the steps of progression of a motion-Evaluate students’ knowledge of unit vocab.Required by OK Career Tech | **Method & Activities**-Hand out sample motion cards, 2nd the motion cards, Agree/Disagree discussion of motion cards, assign a president to preside, and let students act out/practice the steps of progression of a motion. Let students vote on each motion, using the Order of business script.-Take **Unit 3 Quiz****-Test tomorrow over Unit 3. Students may use their notes for the test** | **Review Questions** -CIMC FACS I Unit 3, 50-51- | **Materials Needed**-Internet access [www.parli.com](http://www.parli.com) -Sample motion cards-2nd cards-Agree or Disagree cards-Order of business script-Unit 3 Quiz |
| **Wed.****Sept. 4** | **Journal/Bell Ringer**Would you like to be president of the USA? Why or why not? | **Objectives & Standards** -Evaluate students on Unit 3 Using Parly ProcedureRequired by OK Career Tech | **Method & Activities****-Test over Unit 3** Using Parliamentary Procedure, students may use their notes to take test | **Review Questions**  | **Materials Needed**-Unit 3 Test |