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## bad resumes examples





By admin    On February 23, 2015    804 views    ★★★★★



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Bad public speaking 1 - youtube, Emily does a presentation for her marketing class.

Resume cover letter examples - free sample cover letters, Resume cover letter examples - one stop destination for all types of free sample resume cover letters. the cover letter for resume strengthens your resume and.

# Bad Example

JANICE JEFFRIES

209.555.1212 - support@resumeedge.com

668 Fillmore - San Francisco, California 94101

## QUALIFICATIONS

Dedicated and accomplished Graduate Candidate with a solid academic background in Music, including a Teacher's License. Bilingual with fluency in Japanese and English. Strong history of volunteer work with proven leadership skills as the president of the Women's University-High School Alumni in Japan. Performance expertise as the soloist in a vocal recital at the University. Technically proficient in MS Office and HTML.

## EDUCATION, LICENSING, & HONORS

WOMEN'S UNIVERSITY, Tokyo, Japan

College of Music

*Bachelor's Degree in Vocal Music*, 2002

~ Licensing: Teacher's License, 2002

~ Recipient, University Scholarship for Academic Excellence, 1997-1999

~ Recipient, Dean's Award for High Scholarship, 1997 and 1999

College of Continuing Education

*Certificate, Informative Secretarial Course*, 2001

HIGH ACADEMY, Tokyo, Japan

*Certificate, Arts Management Course*, 2000-2001

AMERICAN UNIVERSITY, Washington, D.C.

*Exchange Student*, 1999-2000

GEORGETOWN UNIVERSITY, Washington, D.C.

*Foreign Language Program*, Summer 1997

## PROFESSIONAL EXPERIENCE

FUMITSO CORPORATION, San Francisco, California

2002 - Present

*Secretary to the CEO*

- Coordinate and manage CEO's meetings and schedules.
- Draft English-language letters for CEO; update and maintain files; organize client list.

## INTERNSHIPS

WOMEN'S UNIVERSITY, Tokyo, Japan

2000 - 2001

*Intern, Office of Investment & Cooperation*

- Organized an Alumni Association event and a fund-raising campaign.
- Updated Alumni and Patron information.

SAN FRANCISCO ARTS & HUMANITIES COUNCIL, San Francisco, California

2000

*Intern*

- Provided administrative support to staff; organized cultural events.
- Handled mailing list; directed conference process; systemized news releases; upgraded grant's list database.

*Volunteer Experience with the JJJ in Tokyo, Japan; Japanese International Dance Festival, Tokyo; American for the Arts, Washington, D.C.; and the Women's University Orchestra, University Orchestra Festival, Tokyo.*



Top

# Guys Name

**Do you really need to write the word Resume on a Resumé?**

Resume

**This doesn't tell me anything about your abilities**

**What are you resumming?**

Ringwalds Lamp & Shade  
05/1989- 05/2011

Manufacturer of Lamp shades for the hospitality industry

The Dobber Bros Mfg.  
05/1973- 05/1989

Manufacturer of outdoor lantern castings and pipe for chandeliers

Silly Graphics Co. Anaheim, CA  
05/1970- 05/1973

Printing company using four color presses

Welly & Company Pomona, CA  
05/1968- 05/1970  
Stockbroker

Johnny Bows Aerospace Azusa, CA  
05/1954- 05/1968

General Ledger accountant for aerospace companies

**All this wasted space. You'll have a lot of time to come up with something to put here since you'll still be unemployed with this resumé**

123 Not His Real St  
Somewhere, CA 90210

Tel 123-123-1234 Cell: 123-123-1234 E-Mail: SomeGuy@email.com

Font should always be legible and professional. No cursives!

Physical address needs to be included.



*Britney Brinker*

Email: britneybombshellbrinker@myemail.com | Phone: 222.222.2222

No pictures please!

**Objective**

Motivated business professional in pursuit of a full-time care

Email address must be professional. No nicknames.

**Summary**

Ability to establish priorities, work independently and execute complex projects. Highly developed organizational and time management skills. Excellent working diplomatically and collaboratively with all levels of management. Proven ability in the implementation of projects. Adaptable to changing work environments in academic, government and business institutions.

This summary and objective are better suited for a cover letter. Especially because this resume is over the 2 page limit.

**Education**

Bachelors of Business Administration  
Jones School of Business, University of Learning, Learning Pennsylvania  
Expected Graduation: December 2012

Include major.

**Work Experience**

Keller & Keller CPA      Accounttown, Pennsylvania      Janu  
Accounting Intern

- Worked on project to help 3 major companies prepare for FCC filings
- Reviewed books for 10 smaller companies
- Learned a great deal about accounting in practice

Should better sell the accounting experience. Explain the project and your contributions to it. What is FCC? Explain that. Are there any quantifiable metrics that could be included?

USmile Dental      Smiletown, Pennsylvania      January 2011 – December 2012  
Office Assistant

- Answered phones
- Filed client forms
- Booked appointments

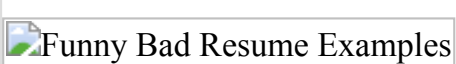
This sounds too remedial. Include why these tasks were important to the business and the value you brought to the table.

Burger Tzar      Burgertown, Pennsylvania      January 2008 – December 2010  
Cashier

- Took customer orders
- Helped manager with inventory
- Trained other cashiers

Does this really need to be included? What does this have to do with accounting? Get rid of it!

659 x 803 · 118 kB · png, Bad Resume Samples



422 x 496 · 93 kB · png, Funny Bad Resume Examples

WHAT?

Phone: (508) 555-1234  
Fax: (508) 555-5678  
Email: info@company.com

**Qualifications**

Life-long lawn care & landscaping experience.

**Education**

Graduated high school.

Good to  
KNOW

**Relevant Experience**

Second Nature Landscaping - 2 years - Owner Tony DiGiacomo  
(508) 555-1234

Don's Auto Sales - 2 years - Owner Don Patterson - (508) 555-  
1234 Sales / Detail / Driver (Truck & Trailer)

**Other Experience**

Jerry Ohlin Construction - 18 months - Owner Jerry Ohlin -  
(508) 555-1234

## Example of a Bad Formatted Resume

**How to Set a Tab.** Do not use the space bar to position text because this can cause formatting problems when changes are made to the document. On the toolbar, click on View/Ruler. A ruler showing margins and tabs will appear at the top of the document. At the top left corner, you will see a small box with a symbol of the type of tab available (left, right, center, etc.). To set a new tab, simply click on the box until you select the appropriate type of tab, then click on the ruler in the place where you want the tab. If you want to set a tab to indent text that has been typed already, first highlight the section of text you want to indent and then click on the ruler to set the tab.

**Show/Hide Feature**  
When the Show/Hide button is pressed, all the hidden symbols that indicate spaces and tabs are visible. This will aid you in cleaning up unnecessary tabs and spaces in your resume.

**Bullets Button**



**Bullets Feature**  
It is easy to use the Bullets feature to denote lists in your resume. With the cursor at the point where a bullet is needed, click on the Bullets button on your toolbar. Make sure you select basic round bullets rather than decorative ones. After typing the first bulleted item, subsequent bullets automatically appear when you hit Enter. When you want to discontinue bullets, click on the Bullets button again to turn off the feature.

Font should always be legible and professional. No cursives!

Physical address needs to be included.



Britney Brinker

Email: britneybombshellbrinker@myemail.com | Phone: 222.222.2222

No pictures please!

**Objective**

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Resume content samples - resumes, Content resume important factor. short descriptive. points included resume, work experience, volunteer.

<http://www.exampleresumes.org/resume-content.html>

Resume : free resume writing examples, tips write , Need writing resume? site offers 100+ free resume examples templates, format tips tricks resume writing articles .

<http://www.resume-help.org/>

Sample resumes - resume writing service, Sample resumes. step successful job search "wow" powerful resume. writing philosophy: 1. .



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