**Oklahoma Alliance for Healthcare Simulation (OKAHS)**

*Mission: To improve the quality and safety of patient care in Oklahoma by facilitating, coordinating, and expanding the use of healthcare simulation through collaboration among healthcare institutions, academic settings, and other agencies across the state.*

*Vision: Advancing the quality of healthcare delivery in Oklahoma utilizing best practices in the science of simulation*

**MEETING AGENDA**

**Wednesday, September 7th, 2016**

**OU School of Community Medicine, TULSA**

**1000-1300**

Members present: Dustin Hicks, JR Polzien, Sandy Teel, Rose Marie Smith, David Knight, Sarah White, John Gaudet, William Eddy, Martha Ringgold

1. Additions to the agenda: none
2. Review and approve minutes from June 2nd, 2016:
	1. Amendments: 8200 sq feet, 10 outpatient, 2 inpatient, 1 apartment
	2. Motion: JR
	3. 2nd: Sarah
	4. All approved
3. Simulation updates from members

**Old Business:**

1. Status of Oklahoma Healthcare Workforce
	1. Dr. Eddy updated members. The goal is to have a hub with all health care related jobs state wide. The big dream is to be nationwide eventually.

**New Business:**

1. New members and departing members
	1. New members: Scott Tatum- OU; Kyle Millar-Integris; Sandy Teel- OSU-OKC; Katherine Milam-OCCC; Kevin Rudeen- OU; William Eddy- OSU Tulsa; Sue Kerr- Francis Tuttle
	2. Departing members: Michelle Riley- OSU-OKC; Nicole Pascher- OSU-OKC; Danyel Germain- OSU- OKC
2. Determine organizational structure
	1. Dr. Eddy and Rose Marie to return to Oklahoma Healthcare Workforce and inquire about OKAHS joining as an alliance.
	2. Goal to have answers and to join with them for the November meeting. November meeting date to be determined since it will be a combined meeting.
3. Statewide database of SIM equipment in order to decrease the number of silos and increase collaboration
	1. Sarah brought up manikin updating, wear and tear, and sharing resources to fix manikins
	2. John brought up sharing resources such as OU Tulsa’s heavy standardized patient. He doesn’t have as much high fidelity manikin experience. He suggested sharing those resources and coming up with a database to share these resources.
4. Establish officer slate
	1. JR made a motion to establish
	2. 2nd: Sarah
	3. Amended by Sarah and 2nd by JR: immediate needs: president/chair; secretary/reporter; vice president/chair
	4. Reevaluate after meeting with Oklahoma Healthcare Workforce
	5. Jr nominated John for chair; 2nd by Dr. Eddy; all approved
	6. Dr. Eddy nominated Rose Marie for vice chair; 2nd by John; all approved
	7. Dr. Eddy nominated Sandy and Sara White as co-secretaries; 2nd by John; all approved
5. Website: Sam still working with TT to see if students can be used to create
6. Moodle- Mission, vision, and current members are located there
7. Sarah asked if OKAHS can be a part of the Oklahoma Healthcare Workforce website. Dr. Eddy said it is currently dormant but can look into eventually integrating the two.
8. Rose Marie asked why we meet monthly. Sara stated that it was to continue momentum. John stated that we should continue to meet monthly to continue the momentum. John to investigate the ability to tele-meet.
9. Next meeting: OSU-OKC on Wednesday, Oct. 6th from 1000-1300.