**Oklahoma Alliance for Healthcare Simulation (OKAHS)**

**Planning Meeting**

**Tuesday, March 22nd, 2016**

**0900-1200**

**OSU-OKC, Ag Resource Center Room 128**

**AGENDA**

Attendees: Dustin Hicks, Nichole Jackson, Nicole Pascher, Michelle Riley, David Knight, Sara White, Danyel Germain

Additions to the agenda-none

Review and approve minutes from December 15th, 2015- Corrections made and minutes approved

Simulation Updates- N. Jackson provided an update regarding Sim Fellowship and CAE support for new center, 2 faculty are assigned to all sims, use Learning Space, Sim course is mandatory for each semester, considering accreditation. D. Hicks- Working on upgrades-Sim View, LLEAP, conducting new faculty simulation orientation. D.Germain- update on Statewide Simulation Survey Results, will disseminate article pending journal feedback. M. Riley- reports challenges related to sim orientation as there have been a number of new faculty. Certification- D. Germain obtained CHSE certification in March and encouraged all in the group to pursue. S. White and D. Knight are planning on pursuit of Sim Ops Specialist Certification, provided an update on the SSH Simulation Conference. Active Shooter session at conference was excellent.

**New Business:**

State Survey results- D.Germain- update on Statewide Simulation Survey Results, will disseminate article pending journal feedback. Response rate 45. 6%

**Old Business:**

*Approved Mission:* To improve the quality and safety of patient care in Oklahoma by facilitating, coordinating and expanding the use of healthcare simulation through collaboration among healthcare institutions, academic settings, and other agencies across the state.

*Approved Vision:* Advancing the quality of healthcare delivery in Oklahoma utilizing best practices in the science of simulation

***Action item reporting:***

Josie-501c3 information-this item tabled

Danyel/Michelle-website. Michelle mentioned GoDaddy as a viable option for domain and website. Danyel concurred. Can we get email addresses from conference attendees?

Nicole/Sarah – Logo- In DropBox folder. All voted in favor of first design.

**Work session:**

Presentation/organization for Simulation Conference- conference sold out. Potential for one hour meeting after conference.

Goals and Develop draft Sim structure for feedback-

Discussion regarding simulation needs- S. White and D. Knight reported challenges with pre-packages simulation modification ability, r/t copyright issues and import issues.

**Wrap-up:**

Set meeting schedule- **Next meeting 6/2/2016 at OBU, 10 am to 1 pm,** Nichole Jackson volunteered. Topic for Discussion is Establishing Faculty Buy-in.

Meeting Schedule established:

Starting July 1, meetings will rotate between the first Wednesday and Thursday of the month@10 am. Sign up Genius to be used.

Each meeting will include a work session that will address special topics of interest/concern. Hosts can pick their topic

Items include:

* Review of Sim Standards
* Increasing realism, fidelity, moulage, setting, simulator death
* Instructor expectations and professional safety
* Faculty development-active learning
* Creating a Sim Bootcamp
* Debriefing
* Scenario development
* SP planning and orientation
* Policy and procedure regarding administration/accreditation/handbooks, faculty, student concerns, storage of video, safety and security
* Eval/Assessment/tools
* IPE competencies
* Grant writing
* Alliance to become providers of preventative maintenance