

Unit Three - Shakers and Movers

Foundation Standards

Foundation Standard 4: Employability Skills

Health care workers will understand how employability skills enhance their employment opportunities and job satisfaction.

They will demonstrate key employability skills and will maintain and upgrade skills, as needed.

Accountability Criteria

4.1 Key Employability Skills

4.11 Adapt to the dynamics of change

4.12 Adopt personal appearance and hygiene habits appropriate to the health care environment and industry expectations

4.13 Practice personal integrity and honesty

4.14 Evaluate work assignments and initiate action with confidence commensurate with work assignment

4.15 Formulate solutions to problems using critical thinking skills (analyze, synthesize, evaluate) independently and in teams

4.16 Interact appropriately and respectfully with diverse ethnic, age, cultural, religious, and economic groups in various employment and social situations

4.17 Exhibit respectful and empathetic behavior when interacting with peers, superiors, subordinates, and customers in one-on-one and group situations

4.18 Follow attendance policies of the employer or educational institution

4.19 Accept responsibility for own actions

4.2 Interpersonal Communications

4.21 Communicate in a straightforward, understandable, accurate, and timely manner

4.22 Listen attentively to verbal instruction, requests, and other information to verify accuracy

4.23 Provide written communication that is accurate and grammatically correct, using nomenclature appropriate to the environment

4.24 Interpret technical materials used for health care practices and procedures

4.3 Personal Growth and Development

4.31 Engage in continuous self-assessment and goals modification for personal and professional growth

4.32 Manage time, prioritize responsibilities, and meet completion dates as specific by employer and client

- 4.33 Show enthusiasm and commitment by meeting expectations and priorities of the organization
- 4.4 Career Decision-making
- 4.41 Explore a potential health science career path in at least one of the following health care services: diagnostic, therapeutic, information, or environmental
- 4.42 Consider levels of education, credentialing requirements, employment opportunities, workplace environments, and career growth potential for a service area

Foundation Standard 8: Teamwork

Health care workers will understand the roles and responsibilities of individual members as part of the healthcare team, including their ability to promote the delivery of quality health care. They will interact effectively and sensitively with all members of the health care team.

Accountability Criteria

- 8.1 Health Care Teams
 - 8.11 Apply the team concept in providing quality patient care
 - 8.12 Recognize characteristics of effective teams
 - 8.13 Analyze roles of various team participants
 - 8.14 Respond to given critical situations appropriately as a member of a team
 - 8.15 Accept compromise as necessary to ensure a best outcome
- 8.2 Team Member Participation
 - 8.21 Communicate verbally and non-verbally with team colleagues to assure a best result for the client
 - 8.22 Collaborate with others to formulate team objectives
 - 8.23 Act responsibly as a team member, competing assigned tasks in a timely and effective manner
 - 8.24 Actively listen to other team members
 - 8.25 Exercise leadership skills as appropriate
 - 8.26 Respect and value the expertise and contributions of all team members
 - 8.27 Work collaboratively with persons from diverse backgrounds to accomplish a common goal
 - 8.28 Apply corrective action to an acknowledged conflict situation
 - 8.29 Exhibit a strong sense of team identity and commitment to purpose