

# PORTFOLIO CONTENT and CRITERIA

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Students completing a Health Science Cluster will have a portfolio that includes the following:

## **Portfolio Introduction**

Criteria: The portfolio introduction includes information on the contents of the portfolio and any other relevant information of interest to the portfolio recipient.

## **Resume**

Criteria: The resume should include career goals, education and work experiences, awards, honors and other activities.

## **Project**

Criteria: The project is student selected and designed, has a clear connection to health care and shows complex thinking. The result should be a significant performance, service or product.

## **Writing sample**

Criteria: The writing sample is an essay type document that demonstrates coherent thought, follows accepted structural format for written work, and is grammatically correct and free of spelling errors.

## **Workplace learning or supervised practical experience**

Criteria: The workplace learning or supervised practical experience must be documented by a signed performance evaluation, workplace checklist, and letter of confirmation or certificate of participation. The experience may include; job shadowing, explorations, internships (at least two examples, of which one may be a virtual experience).

## **Oral presentation**

Criteria: The oral presentation may be a speech, presentation and/or instruction to a group with a completed evaluation, sample resources and any materials that were distributed.

## **Community or service learning**

Criteria: The community or service learning may be documented by a summary of the experience its' benefits to both the community and the student.

## **CPR and First Aid**

Criteria: CPR and First Aid are documented with current CPR and Basic First Aid certificates.

## **Internet Application**

Criteria: The Internet application will be a summary that includes at least two sites that are health care related. For example, career research or a medical issue, research for project/activity.

## **Leadership**

Criteria: The leadership can be demonstrated by participation as a HOSA officer, class officer, student council, church or scout officer, or other leadership position.

## **Journaling**

Criteria: The journaling reflects the student's interpretation and insights related to a health care experience or project over an extended period of time, e.g. a semester.

## **Other Content**

Criteria: Other content may be added to strengthen the portfolio and to meet local program requirements. This may include; high school diploma, special awards, recognitions and/or certificates.

Note: Many of the portfolio components may be met by participating in [Health Occupations Students of America](#) leadership events and activities.