OHCETA Executive Council

Spring 2019 Meeting Minutes 4/9/19

Norman, OK Embassy Suites, Room: Bedlam

1. Call to order by President Ashley Fichtner at 1:12 p.m.

2. Roll Call

Officers

President: Ashley Fichtner

President Elect: Dustin Hicks

Past President: LaDonna Selvidge

Vice President: Sharla Lee

Secretary: Kebi Allen (Not present)

Treasurer: Angie Siegrist

Reporter: Tammy Silkwood

Coordinator/Specialist: Josie Scott

Members At Large:

HST/HCC: Amy Warner

Dental Lab Asst/Dental Asst: Candace Shoopman

Medical Asst/Health Info: Kelley McConnel

Practical Nursing Instructors: Krissy Bohn

Respiratory Therapy: Crystal Cosper

Pharmacy: Heather Black

Committee Reps

CTAC Rep: Sarah McDaniel

Awards Cmte Chair: Leslie Quick

Diversity Action Cmte Rep: Lisa Johnson

Membersip Cmte Rep: Liz Baxter

HCE Program Admin: Lara Morris

3. Minutes review and approval

Motion made to approve the prior meeting minutes by Heather Black with a second by Tammy Silkwood.

4. Treasurer’s Report: Angie Seigrist

Current Balance: $42,139.78

One outstanding check $500 Check missing – stop payment applied to check and will reissue to payee.

Motion by Kelly McConnel to approve balance. Seconded by Josie Scott. Vote passes, motion carries to approve the current balance of $42,139.78.

5. General Business

Member at Large Reports:

1. Health Clusters: Christy Saunders – no report
2. HCC: Amy Warner – CNA clinical sites audited, clarify role of UAP
3. Dental Lab: Candace Shoopman- Tulsa Tech adult with 2 programs now accredited
4. EMS: Brooke – no report
5. Med Asst – nothing to report
6. PN Coordinator: Amanda Churchman – no report
7. PN Instructors: Krissy Bohn - nothing to report
8. Rad Tech: Lara Morris – Nothing to report
9. Respiratory Tech: Crystal Cosper- Profession is trying to push Bachelor’s degree as minimum requirement, may be detrimental to two-year tech center programs and associate’s degree programs.
10. Pharmacy Tech: Heather Black- Nothing to report
11. Surgical Tech: Becky Taylor – no report
12. PTA/OTA: Sarah Foster – no report

OKACTE Committee Rep Reports:

1. CTAC: Sarah McDaniel – nothing to report
2. PAC: Wren Stratton – no report
3. Legislative: Pamela Stratten – no report
4. Awards/Recognition: Leslie Quick – Reminder for scholarship deadline coming up. Crystal, Heather, and Sharla to assist with judging for scholarship apps. No reminder was sent out on awards. Need to determine deadline for scholarship apps. Discussion ensued. LaDonna Selvidge makes motion to set deadline for June 14th, 2019 as deadline for OHCETA Scholarships. Dustin Hicks seconded motion. Vote – all in favor. Motion carries to set deadline for OHCETA Scholarships for 6/14/19.

E. Diversity Action- Lisa Johnson- nothing new to report

F. MBP: Lisa Dyer – Will send out email to order pins for years of service.

G. Membership: Liz Baxter – nothing to report

H: Simulation Coordinator’s Report: Josie Scott - Simulations conference scheduled for May 21, 2019, keynote speaker Dr. Christina Dreifuerst. “Debriefing for Meaningful Learning” with hands-on sessions, not focused solely on nursing- for all health professions. Cost $125 per person for four people or more until 5/1/19; then price increases to $200 per attendee.

HCE “Day at the Capitol” Follow-up Report: Amy Warner - 352 people sent in RSVP, 306 attended. Dr. Carl Newton was speaker. Improvements this year – people in attendance received certificate of participation. All students received a personalized group photo, signed by Dr. Newton. Ideas for next year – scavenger hunt on smart phone app.

7. Old Business

a. Discussion of True Colors Retreat for officers – Josie Scott makes motion to have OHCETA leadership workshop that includes all executive council, officers, and members-at-large that would like to attend within first two weeks of September at Stillwater. Seconded by Angie Seigrist. Discussion ensued. Motion to amend made to change the dates of leadership workshop to be held between 8/1/19 and the second week of September 2019. Motion to amend seconded by Angie Seigrist. Vote – all in favor, motion carries.

b. Discussion of making individuals running for office present at business meeting: Discussion ensued. Continued to next meeting.

c. Discussion to increase attendance at business meeting: Discussion ensued. Business meeting at 2019 Summer Conference moved to 8:30 a.m. and packet pickup will be at business meeting.

8. New Business

a. Summer Conference Report: Lara Morris- Changes in schedule this year. OHCETA Executive Council members need to be in attendance early prior to business meeting to assist with packet handouts and determining lunch dues. Discussion ensued on how to determine whether or not people attending luncheon have paid. Continued to next meeting.

b. Summer Conference Day #2, planning guest speakers, etc.: Discussion ensued.

c. Member appreciation gifts for summer conference: Ashley Fichtner- Ashley will send email to members asking for vote on gifts ideas and OHCETA luncheon menu items. Motion made by Heather Black that amount spent on expenses for Leadership Conference not to exceed $1,000. Motion was seconded by Josie Scott. Motion carries. Discussion ensued regarding guest speakers. Continued to next meeting.

9. Announcements

a. Election of 2019-2020 Officers: Discussion ensued on whether or not members need to be present at business meeting in order to run for office. Election of the following officer positions will take place this year at Summer Conference:

 1. President-Elect

 2.Vice President

 3. Secretary

 4. Treasurer

 5. Members-at-Large:

 a. Emergency Medical Services

 b. Medical Assistant/Health Information

 c. Pracitcal Nursing Coordinator

 d. Radiologic Technology

 e. Repiratory Therapy

 f. Pharmacy

 6. OKACTE Committee Rep:

 a. CTAC Representative

 b. MBP Board Representative

Ashley Fichtner motioned to adjourn, Lisa Johnson seconded the motion. Motion carried to adjourn the meeting at 3:07 p.m.

Minutes recorded and submitted by Lisa Johnson for Kebi Allen, Secretary