Leadership and Management
Alignment with NSAFACS Standards (NS)

Topic 1: Personal Leadership Skills
Module 1: The Leader Within You
Module 2: Values and Ethics
Module 3: Strengths and Styles

(NS 1) Integrate multiple life roles and responsibilities in family, work, and community settings.

- **1.2** Demonstrate transferable knowledge, attitudes, and technical and employability skills in school, community and workplace settings.

- **1.2.6** Demonstrate leadership skills and abilities in school, workplace and community settings.

(NS 13) Demonstrate respectful and caring relationships in the family, workplace and community.

- **13.6** Demonstrate standards that guide behavior in interpersonal relationships.

- **13.6.2** Apply ethical guidelines when assessing interpersonal issues and situations.

- **13.6.3** Apply critical thinking and ethical standards when making judgments and taking action.

- **13.6.4** Demonstrate ethical behavior in family, workplace, and community settings.

- **13.6.5** Compare the relative merits of opposing points of view regarding current ethical issues.

Topic 2: Interpersonal Leadership Skills
Module 1: Building Trust
Module 2: Communication Basics
Module 3: Discussions and Presentations

(NS 1) Integrate multiple life roles and responsibilities in family, work, and community settings.

- **1.2** Demonstrate transferable knowledge, attitudes, and technical and employability skills in school, community and workplace settings.

- **1.2.3** Apply communication skills in school, community and workplace settings and with diverse populations.

(NS 13) Demonstrate respectful and caring relationships in the family, workplace and community.

- **13.3** Demonstrate communication skills that contribute to positive relationships.

- **13.3.1** Analyze communication styles and their effects on relationships.

- **13.3.2** Demonstrate verbal and nonverbal behaviors and attitudes that contribute to effective communication.

Topic 3: Group/Organizational Leadership Skills
Module 1: Productive Groups
Module 2: Effective Meetings
Module 3: Group Decisions
Module 4: Managing Conflicts in Groups

(NS 1) Integrate multiple life roles and responsibilities in family, work, and community settings.

- **1.2** Demonstrate transferable knowledge, attitudes, and technical and employability skills in school, community and workplace settings.

- **1.2.4** Demonstrate teamwork skills in school, community and workplace settings and with diverse populations.

NS 13) Demonstrate respectful and caring relationships in the family, workplace and community.

- **13.5** Demonstrate teamwork and leadership skills in the family, workplace, and community.

- **13.5.1** Create an environment that encourages and respects the ideas, perspectives, and contributions of all group members.

- **13.5.2** Demonstrate strategies to motivate, encourage, and build trust in group members.

- **13.5.3** Demonstrate strategies that utilize the strengths and minimize the limitations of team members.

- **13.5.4** Demonstrate techniques that develop team and community spirit.

- **13.5.5** Demonstrate ways to organize and delegate responsibilities.

- **13.5.6** Create strategies to integrate new members into the team.

- **13.5.7** Demonstrate processes for cooperating, compromising, and collaborating.

Topic 4: Community/Public Policy Leadership Skills
Module 1: Dealing with Change
Module 2: Strategic Planning and Mobilizing Resources
Module 3: Public Issues
Module 4: Influencing Policy Decisions

(NS 1) Integrate multiple life roles and responsibilities in family, work, and community settings.

- **1.2** Demonstrate transferable knowledge, attitudes, and technical and employability skills in school, community and workplace settings.

- **1.2.4** Demonstrate teamwork skills in school, community and workplace settings and with diverse populations.

- **1.2.5** Analyze future-ready strategies to shape, manage, and utilize change, including changing technologies, in workplace settings.

- **1.2.6** Demonstrate leadership skills and abilities in school, workplace and community settings.

- **1.3** Evaluate the reciprocal effects of individual and family participation in community and civic activities.

- **1.3.5** Analyze the effects of federal, state, and local public policies, agencies, and institutions on the family.

- **1.3.6** Identify ways individuals and families can influence change in policies, agencies, and institutions that affect individuals and families.

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The following CTE practices should be incorporated throughout the course:

Common Career Technical Core (CCTC) Career Ready Practices

- Act as a responsible and contributing citizen and employee.
- Apply appropriate academic and technical skills.
- Attend to personal health and financial well-being.
- Communicate clearly, effectively and with reason.
- Consider the environmental, social and economic impacts of decisions.
- Demonstrate creativity and innovation.
- Employ valid and reliable research strategies.
- Utilize critical thinking to make sense of problems and perservere in solving them.
- Model integrity, ethical leadership and effective management.
- Plan education and career path aligned to personal goals.
- Use technology to enhance productivity.
- Work productively in teams while using cultural/global competence.

https://cte.careertech.org/sites/default/files/CareerReadyPractices-FINAL.pdf
See website for further information