Virtual-Via ZOOM

May 13, 2020

**Wednesday, May 13**

9:00 a.m. – 9:50 a.m. [**Welcome**](https://zoom.us/j/722277808?pwd=aWNFNjZ6OWJkQUViUFJHSlFEMm9hZz09)

* *Joanne Dewald, Financial Operations Administrator, ODCTE*
* Nancy Rodriguez, Leadership and Professional Development Coordinator, ODCTE
* Deborah Swafford, Leadership and Professional Development Coordinator, ODCTE

**Superintendent and Business Office Working Relationship**

* + - * + *Dr. Michelle Keylon, Superintendent, Francis Tuttle Technology Center*
        + *Carol Fadaiepour , Chief Financial Officer, Francis Tuttle Technology Center*

9:50 a.m. – 10:00 a.m. **Break**

10:00 a.m. – 11:00 a.m. [**School Law, Board Policy and Ethics**](https://zoom.us/j/385066891?pwd=UFBHSCtuUjJnbi9VSTk3a3hlVjFpZz09)

* + - * + *Bryan K. Drummond, Rosenstein, Fist and Ringold Law Firm*

11:00 a.m. ­– 11:15 a.m. **Break**

11:15 a.m. – 12:30 p.m. [**School Budget Act, Estimate of Needs, and GASB-34**](https://zoom.us/j/125348334?pwd=VHlRN2FDNWJwVDFhY3htajFTV0NSUT09)

* + - * + *Bruce Campbell, Finance Director, Moore Norman Technology Center*
        + *Cassie Farr, Chief Financial Officer, Southwest Technology Center*
        + *Kerry John Patten, CPA*

12:30 p.m. – 1:15 p.m. **Lunch**

1:15 p.m. – 2:15 p.m. [**Roles, Laws, Responsibilities of the School Treasurer**](https://zoom.us/j/300668851?pwd=c2cyTmhyRGJndHhRKzNyVWpSZFpzQT09)

* + - * + *Bruce Campbell, Finance Director, Moore Norman Technology Center*

2:15 p.m. – 2:30 p.m.  **Break**

2:30 p.m. – 3:30 p.m. [**Roles, Laws, Responsibilities of the School Encumbrance Clerk**](https://zoom.us/j/817750544?pwd=OHl5WHVIL3RORVRWQ2RBdk43R1pQdz09)

* + - * + *Cassie Farr, Chief Financial Officer, Southwest Technology Center*

3:30 p.m. [**Reflection and Closure**](https://zoom.us/j/95935642467?pwd=THY4ZWlrempTSUM1NEIwTGdkTEVyQT09)

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