**2020-2021 FCCLA DISTRICT LEADERSHIP MEETING PLANNING GUIDE**

### MEETING THEME:

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  | Location: |  |
| Number of members who may attend from each chapter: |  |
| Start time:  |  | End time: |  |
| Registration Fee: |  | Register on site: |  | Pre-Registration: |  |
| Send pre-registration to: |  | By (date): |
| **OPENING:** |  |  |  |
| Presiding Officer: |  |
| Opening ceremony: |  |
| Installation/Introduction of District officers: |  |
| Patriotic Presentation and Flag Salute: |  |
| Thought for the Day: |  |
| Welcome (Administrator or city official): |  |
| Recognition of special guests, advisers, administrators, parents: |  |
| Roll Call of Chapters: |  |
| **SPEAKER:** |  |
| Speaker |  | Topic |  |
| **OPTIONAL REPORTS/ACTIVITIES**: |  |  |
|   | Summer Leadership Summit Report: |   |
|   | National Leadership Conference Report: |   |
|   | State Officer Report: |   |
|   | Oklahoma Challenge Project: |   |
|   | District Outreach Project/Community Service: |   |
|   | Slide Show of Chapter Activities: |   |
|   | Recognize/Install local chapter officers: |   |
|   | Results of contests (nametag, chapter challenge, etc.): |   |
|   | Icebreakers: |   |
|   |  |  |  |
|  |  |  |  |
| **CLOSING:** |
| Recognition of District 2020 competitive events participants: |  |
| Closing Ceremony: |  |
| **SPECIAL ARRANGEMENTS:** |
| Prepare stage decorations: |  | Electronic Program: |  |
| Lunch or dinner arrangements: |  |
| Provide nametags: |  | Other: |  |