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| OHCETA BUSINESS MEETING AGENDAWednesday, August 5, 2020, 0830**President: Dustin Hicks**zoo |

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| **Greeting:** |
| **Cori Gray** |  |
| **Introduction** |
| **Dustin Hicks** | **Item**1. **Call to Order at 0835 by Dustin Hicks**
2. **Roll Call – Kebi Allen**

Attendance Record:Officers✓President: Dustin Hicks ✓President – Elect: JR Polzien President: Ashley Fichtner Vice-President: Janice Clayton✓Secretary: Kebi Allen✓Treasurer: Wren Stratton✓Reporter: Paula Estrada✓Sim Coordinator/Specialist: Sue KerrM-a-L Health Clusters/Academics: Toni McLemore✓Health Science Tech/ HCC: Nancy Harris Dental Lab Asst./Dental Asst: Karyn Stafford✓EMS: Mikka House-Moore✓Medical Asst/Health Info: Kelley McConnell Melissa Johnson✓PN Coordinator: Dolores Cotton✓PN Instructors: Melissa Peterson✓Rad Tech: Michelle Noble✓Respiratory Therapy: Crystal Cosper✓Pharmacy Tech: Nicole Hanselman✓Surgical Tech: Richard Hadley✓PTA/OTA and O&P: Jeanne Gallien GormanCommittee Reps✓CTAC Rep: Stormie Roberson✓PAC Board Rep: Ladonna Selvidge✓PAC Board Rep: Pamela Updike✓Awards Committee: Leslie Quick Diversity Action Rep: Lisa Johnson✓MBP Board Rep: Lisa dyer✓Membership Committee Rep: Liz BaxterODCTE✓HCE Program Admin: Lara Morris✓HCE Program Specialist: Susie McEachern✓HCE Program Specialist: Kim Stafford**Debbie also in attendance.**  |
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| **General Business** |
| **Dustin Hicks****JR Polzien** | **Item****Minutes Review and Approval*** **LaDonna made suggestion to correct membership title for LaDonna. Changes will be made. Wren motion to approve, 2nd by LaDonna. Vote carries.**

**Reports**  **Treasurer** – Wren Stratton* Presented checking balance and expenses. Insert balances from PPT slide 5&6. Wren states we are within our budget for 19-20. Executive council to meet 8/10 to discuss 20-21 budget. Jeff Jordan makes a motion to approve Treasurer’s Report, Lisa Dyer 2nds that motion. Vote carries.

 **Simulation Coordinator Specialist** – Sue Kerr* Nothing to report. Dustin reports that Sim conf this year was cancelled due to COVID-19.
* Health Clusters, McLemore- nothing to report
* Nancy Harris- CNA and LTCNA instructors, please notify Jason at ODCTE about any changes being made. Document all skills/clinical hours.
* Karen Stafford- nothing to report
* Mikka- nothing to report
* Med Assist- Melissa Johnson and Passmore- nothing to report
* Delores Cotton- PN Coordinators meeting every other week through the summer.
* PN Inst Melissa Peterson- nothing to report
* Rad Tech- Michelle Noble- nothing to report
* RT- nothing to report
* Pharm Tech- Heather Black- nothing to report
* Richard Hadley- nothing to report
* PTA/OTA- interested in finding out effects/delays in graduation and accreditation/certification from other programs. Please email Jeanne G. Gorman with any information you can share. Set to start on site on time.

 **Member at Large Reports**  **CTAC –** Stormie Roberson* CTAC meeting conducted via Zoom on 7/30. Task force created to look at bylaws and make necessary changes for CTAC.

 **PAC** – LaDonna Selvidge* OKACTE PAC met recently. PAC contributions from HCE is low, need to encourage participation with PAC. OKACTE provided several opportunities for Professional Development during the last year. Skye McNeil facilitated vote to determine with representative(s) would receive support from the PAC. Save the date 11/10/20 at 4-5 pm legislative and appropriations forum (via zoom) open to all OKACTE members. Encouraged to attend and participate.

 **Diversity Action** – Lisa Johnson* Nothing to report

 **MBP Board** – Lisa Dyer* Discussed benefits/purpose of mutual benevolence fund. Open Enrollment from 8/4/20-11/13/20.
* Leslie Quick Awards Committee- announced that we had 4 divisional award winners this year. Also provided 8 scholarships this year.

 **Membership Committee** – Lisa Baxter* Nothing to report. Will facilitate dispersing pins to members.

**State Advisors update** – Lara Morris* Staff continue to work from home. Recently facilitated virtual LTC workshop, it was successful. Also hosted 2 day virtual New Teacher Workshop (approx.. 30 attendees). Virtual HOSA SLC and ILC completed. Planning virtual HOSA Fall Leadership Conference and voting for officers. Discussed National Consortium for Health Sciences virtual conference Oct 27-31 and membership details. Also welcomed new teachers and discussed Master Teacher resources. New Teacher follow-up sessions scheduled for 9/15/20 and 1/28/21. Discussed teaching credential certification, notify Laurie Richison for more details.

**Announcements (Dustin Hicks)*** **OKACTE will send out notification for accessing recorded breakout sessions. Will track participation until recordings are no longer available.**
* **Encouraged everyone to complete OKACTE survey to help with planning for future conferences**
* **OKACTE Fellowship program on hold for now**
* **Dates to be Aware of:**
* **Leadership OkACTE – September 17**
* **Crystal Washington Webinar Series- October 20 & November 17**
* **Legislative & Appropriations Forum – November 10, 2020**
* **OkACTE Awards Workshop – November 19, 2020**
* **ACTE CareerTech Vision 2020, Nashville, TN, Dec. 2-5, 2020**
* **Business & Industry Day- April 14, 2021**
* **National Policy Seminar, Arlington, VA - March 22- March 24, 2021**
* **Legislative Seminar –TBA**
* **ACTE Region IV – April 2021, Arkansas**
* **2021 Summer Conference- August 2-3, 2021, OKC**
* **Announced Scholarship Recipients for this year.**

**Outgoing Officer Recognition****OHCETA Election of Officers – Results****Presentation of 2020-2021 OHCETA Executive Council** |
| **JR Polzien** | **Business Meeting Adjournment** **Motion to adjourn made by JR Polzien. 2nd by Dustin Hicks. Adjourned at 0950** |

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| **Closing** |
|  | **Item** **Awards/Scholarships Recognition** – Leslie Quick |