



## OHCETA BUSINESS MEETING AGENDA

**Wednesday, October 20, 2020, 1500**

**President: JR Polzien**

<b>Introduction</b>	
<b>JR Polzien</b>	<p><b>Item</b></p> <ol style="list-style-type: none"> <li><b>1. Call to Order at 1501 by JR Polzien</b></li> <li><b>2. Roll Call – Amy Warner</b></li> </ol> <p>Attendance Record:</p> <p>Officers</p> <ul style="list-style-type: none"> <li>President: JR Polzien</li> <li>President – Elect: Kebi Allen</li> <li>Past President: Dustin Hicks</li> <li>Vice-President: Pamela Updike</li> <li>Secretary: Amy Warner</li> <li>Treasurer: Wren Stratton</li> <li>Reporter: Paula Estrada</li> <li>Sim Coordinator/Specialist: Sue Kerr</li> </ul> <p>Members at Large</p> <ul style="list-style-type: none"> <li>Health Clusters/Academics: Toni McLemore</li> <li>Health Science Tech/ HCC: Nancy Harris</li> <li>Dental Lab Asst./Dental Asst: Karyn Stafford</li> <li>EMS: Mikka House-Moore</li> <li>Medical Asst/Health Info: Kathleen Passmore &amp; Melissa Johnson</li> <li>PN Coordinator: Dana Chandler</li> <li>PN Instructors: Melissa Peterson</li> <li>Rad Tech: Michelle Noble</li> <li>Respiratory Therapy: Crystal Cospers</li> <li>Pharmacy Tech: Nicole Hanselman</li> <li>Surgical Tech: Richard Hadley</li> <li>PTA/OTA and O&amp;P: Jeanne Gallien Gorman</li> </ul> <p>Committee Reps</p> <ul style="list-style-type: none"> <li>CTAC Rep: Stormie Roberson</li> <li>PAC Board Rep: LaDonna Selvidge</li> <li>PAC Board Rep: Janice Clayton</li> <li>Awards Committee: Doug Jones</li> <li>Diversity Action Rep: Veretta Parker</li> <li>MBP Board Rep: Lisa Dyer</li> <li>Membership Committee Rep: Kaydee Clark</li> </ul> <p>ODCTE</p> <ul style="list-style-type: none"> <li>HCE Program Admin: Lara Morris</li> <li>HCE Program Specialist: Susie McEachern</li> </ul>

## General Business

### Item

#### Minutes Review and Approval

- Submitted prior to the meeting by Kebi Allen. Move for approval Wren Stratton. 2nd by LaDonna Selvidge. No discussion. Minutes approved as submitted.

#### Reports

##### Treasurer – Wren Stratton

- Treasury reports were provided electronically via email prior to the meeting for review. Question for membership fees that should be expected. Fees will be assessed after the first of the year.

#### Member at Large Reports

- Health Clusters: Toni McClemore-no report
- HCC: Nancy Harris- Documentation is very important at this time.
- Dental Lab: Karyn Stafford-No report
- Emergency Medical Services: Mikka House-Moore- Continuing with provisional license protocols which includes parts of testing to be delayed until as late as Dec 2021
- Medical Assist/Health Info: Melissa Johnson & Kathleen Passmore- Began a group Remind to get information to all Medical Assisting members
- Practical Nursing Coordinators: Dana Chandler- Coordinators meeting was today (10/20), Nov 6 LPN presentations to promote LPN programs and LPN-BSN bridge
- Practical Nursing Instructors: Melissa Peterson-No report
- Radiologic Technology: Michelle Noble-No report
- Respiratory Therapy: Crystal Cospers- No report
- Pharmacy: Nicole Hanselman- Today is National Pharmacy Technician Day (10/20), hoping to gather pharmacy tech instructors to form a group to increase communication, externships have changed to only allow students to shadow
- Surgical Technology: Richard Hadley- No report
- PTA/OTA and O&P: Jeanne Gallien Gorman- No report (Lara reported that Joe Young's program is no longer accepting high school students. Attempts are being made to recruit students that already have a certification in an additional area that may be interested in adding the O&P certification to their list of qualifications. The only other O&P program in Oklahoma is closing.)

#### OKACTE Committee Rep Reports:

- CTAC: Stormie Roberson- Meeting 10/22- no additional report
- PAC: LaDonna Selvidge and Janice Clayton- Met on 10/7, updated bylaws, reviewed candidates running in upcoming elections and decided who to support. We will contribute approximately \$11,000 to campaigns. There will be a meeting coming 11/10 via Zoom to decide what approach to take for the spring. Sign up has been emailed and is also on the okacte website. LaDonna was elected Treasurer of PAC.
- Awards: Doug Jones- No report
- Diversity Action: Veretta Parker- Met 4 times this year and want to get more people involved, They have set up a lecture series: Partners in Change.
- MBP: Lisa Dyer- Open enrollment is still accessible
- Membership: Kaydee Clark- No report

#### Additional Reports:

- SIM- Sue Kerr- No report
- Day at the Capitol- Amy Warner-looking toward possible alternative

#### Old Business

- Oklahoma Summit Reflection-appreciated being able to access so many sessions, format was easy to navigate
- HSEA Membership for all Teachers-All members should have received an email with login information, encouraged members to join the Health Science Educators Association Facebook group
- Membership for Nurse Tim-all members have access

JR Polzien

	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>● ACTE Vision- Nov 30-Dec 4 (Virtual), <ul style="list-style-type: none"> <li>-ACTE Health Science Policy Meeting (invite only) - Nov. 18, 4:30-5:30</li> <li>-ACTE Health Science Education Division Business Meeting Nov. 19, 4:30 -5:30</li> </ul> </li> <li>● Survey interest in a leadership class for Health Careers Educators-Support Staff has one as well as other divisions. -There is interest in creating a committee to begin discussions for implementing a program post-covid.</li> </ul> <p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>● NCHSE Health Science Conference, October 27-31, 2020</li> <li>● Leveraging Experiences to be held October 27 &amp; November 5 (Crystal Washington webinar series)</li> <li>● LTC Train the Trainer - Nov. 3, 2020 via ZOOM</li> <li>● Health Professions Week - Nov. 14-19, 2020</li> <li>● Virtual ACTE Vision - Nov. 30 - Dec. 4, 2020</li> <li>● Teacher Academy - Jan. 28, 2021 via ZOOM</li> <li>● HOSA Affiliation due - Feb. 19, 2021</li> <li>● HOSA State Leadership Conference - Apr. 12-14, 2021</li> <li>● Next OHCETA Meeting April 13, 2021 (at Embassy Suites, Norman or ZOOM)</li> <li>● HOSA ILC - June 23-26, 2021</li> <li>● ODCTE considering: Health Careers Virtual Boot Camp and Virtual Health Job Fair and Career Fair (inviting employers &amp; schools teaching health professions)</li> </ul>
<p><b>JR Polzien</b></p>	<p><b>Business Meeting Adjournment</b>  <b>Motion to adjourn made by LaDonna Selvidge . 2<sup>nd</sup> by Pam Updike . Adjourned at 1632</b></p>