



## OHCEA BUSINESS MEETING AGENDA

Wednesday, March 24, 2021, 1500

President: JR Polzien

### Introduction

JR Polzien

#### Item

1. Call to Order at 1500 by JR Polzien
2. Roll Call – Amy Warner

Attendance Record:

#### Officers

- ✓ President: JR Polzien
- ✓ President – Elect: Kebi Allen
- Past President: Dustin Hicks
- ✓ Vice-President: Pamela Updike
- ✓ Secretary: Amy Warner
- ✓ Treasurer: Wren Stratton
- ✓ Reporter: Paula Estrada
- ✓ Sim Coordinator/Specialist: Sue Kerr

#### Members at Large

- Health Clusters/Academics: Toni McLemore
- Health Science Tech/ HCC: Nancy Harris
- Dental Lab Asst./Dental Asst: Karyn Stafford
- ✓ EMS: Mikka House-Moore
- Medical Asst/Health Info: Kathleen Passmore & Melissa Johnson
- ✓ PN Coordinator: Dana Chandler
- ✓ PN Instructors: Melissa Peterson
- ✓ Rad Tech: Michelle Noble
- ✓ Respiratory Therapy: Crystal Cospers
- ✓ Pharmacy Tech: Nicole Hanselman
- ✓ Surgical Tech: Richard Hadley
- ✓ PTA/OTA and O&P: Jeanne Gallien Gorman

#### Committee Reps

- ✓ CTAC Rep: Stormie Roberson
- ✓ PAC Board Rep: LaDonna Selvidge
- PAC Board Rep: Janice Clayton
- Awards Committee: Doug Jones
- Diversity Action Rep: Veretta Parker
- ✓ MBP Board Rep: Lisa Dyer
- ✓ Membership Committee Rep: Kaydee Clark

#### ODCTE

- ✓ HCE Program Admin: Lara Morris
- ✓ HCE Program Specialist: Susie McEachern
- ✓ HOSA Advisor- Debbie Bennett

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| <b>General Business</b> |
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| <b>JR Polzien</b> | <p><b>Item</b></p> <p><b>Minutes Review and Approval</b></p> <ul style="list-style-type: none"> <li>● Submitted prior to the meeting by Amy Warner. Move for approval Wren Stratton. 2nd by Pamela Updike. No discussion. Minutes approved as submitted.</li> </ul> <p><b>Reports</b></p> <p style="padding-left: 20px;"><b>Treasurer – Wren Stratton</b></p> <ul style="list-style-type: none"> <li>● Treasury reports were provided electronically with no questions or dispute.</li> </ul> <p><b>Member at Large Reports</b></p> <ul style="list-style-type: none"> <li>● Health Clusters: Toni McClemore- No report</li> <li>● HCC: Nancy Harris- For CNA, there is still the waiver for facilities to hire and train on the job, then test in a certain time frame. OKVedMed Association is offering a certification. Social media can make a big difference in your classroom.</li> <li>● Dental Lab: Karyn Stafford- No report</li> <li>● Emergency Medical Services: Mikka House-Moore- Clinical site placement has been positive. This will lessen the need for so many simulations.</li> <li>● Medical Assist/Health Info: Melissa Johnson &amp; Kathleen Passmore- Programs are still searching for clinical sites.</li> <li>● Practical Nursing Coordinators: Dana Chandler- Met with joint deans and directors in February. Working with ONA to get LPN better recognized in the hospital setting.</li> <li>● Practical Nursing Instructors: Melissa Peterson- Meeting monthly, participation has been good.</li> <li>● Radiologic Technology: Michelle Noble- Most aspects are returning back to “normal”</li> <li>● Respiratory Therapy: Crystal Cosper- Clinical is getting closer to normal. An obstacle is getting PPE and fit-testing N95 masks.</li> <li>● Pharmacy: Nicole Hanselman- They are now allowed to give covid vaccinations in Oklahoma. They are in process for obtaining approval for externships.</li> <li>● Surgical Technology: Richard Hadley- Waiting on requirement for Associate’s degree, there are still delays in being able to receive shipments of surgical gowns and gloves but it’s improving.</li> <li>● PTA/OTA and O&amp;P: Jeanne Gallien Gorman- Expect to return to pre-Covid levels in student enrollment and placement.</li> </ul> <p><b>OKACTE Committee Rep Reports:</b></p> <ul style="list-style-type: none"> <li>● CTAC: Stormie Roberson- addressed legislative agenda and met with individuals that will advocate for health</li> <li>● PAC: LaDonna Selvidge and Janice Clayton- legislative seminar was cancelled in March. Membership needs to be a focus, as it has dropped significantly.</li> <li>● Awards: Doug Jones- No report</li> <li>● Diversity Action: Veretta Parker- No report</li> <li>● MBP: Lisa Dyer- Everything is positive</li> <li>● Membership: Kaydee Clark- Strategic planning meeting with OKACTE reviewed what OKACTE is doing well and what they could do better, and what they’re not doing at all.</li> </ul> <p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>● Simulation: Sue Kerr- Simulation was very much needed and appreciated during Covid. OHCETA will now have the possibility to take over the annual simulation conference. We are currently taking feedback for providing a virtual conference that utilizes online features.</li> <li>● OHCETA Executive Council Elections</li> </ul> |
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- Nominations are now open (March 5)
- Deadline for nominee video/bios by April 23, 2021
- Candidate information distributed to current OHCETA members April 23-May7
- Voting via Election Runner May 7 – May 14
- Email reminder will be sent May 12
- Results emailed to members May 15
- Nominations are being accepted for:
  - Vice President (1 year term)
  - Treasurer (2)
  - Reporter (2)
  - Simulation Coordinator/Specialist (2)
  - Members at Large (2)
    - Health Clusters/Academies
    - Health Science Tech/Health Careers Cluster
    - Dental Lab Assist/Dental Assist
    - PN Instructor
    - Surgical Tech
    - PTA/PTA and O&P
  - President-Elect (President/Past President) (3)

**New Business**

- HOSA Scholarship- discussion to stay at \$2000. Wren Stratton moves to give a \$2000 donation to OKHOSA. Second by Lisa Dyer. Motion passes.
- Summer Conference “Summit”- reviewed ideas for sessions. Discussion was had to replace the teacher’s gift generally given at summer conference to go toward the teacher education scholarship funds. Wren Stratton moves to give an additional \$5000 to the previous amount to increase our total funds toward Teacher Education to \$10,000 in total. Second was made by Melissa Peterson. Motion amended by Wren to state that the criteria to award funds will be reviewed by the awards committee. Second on the amendment was made by Pamela Updike. Vote passes.

**Old Business**

- HCE Day at the Capitol- Virtual Day at the Capitol will be released soon. It will be in the format of an interactive website with guest speaker videos, clickable links for research, and a student scavenger hunt to enter for a chance to win a prize. It will be released after April 2.

JR Polzien

**Business Meeting Adjournment  
Adjourned at 1704**