100 Morningside Drive   Phone: (xxx) xxx-xxxx
City, State, Zip Code   Email: sullivan@xxxxx.com

Brian P. Sullivan

Objective	A management position in retailing involving selection of merchandise.	

Experience

1999 - Present Morgan's Department Store		City, State

Assistant Manager
Conducted meetings with staff of six. Assigned and scheduled duties and responsibilities.
Previewed and purchased merchandise.

1997 - 1999 R & M Enterprises		City, State

Management Trainee
Gained product knowledge, Developed customer skills and improved sales techniques.
Fully responsible for inventory control, monetary transactions, and special projects.

1996 - 1997 Amy March, Inc.		City, State

Aide to President
Conducted meetings with staff of six. Assigned and scheduled duties and responsibilities.
Previewed and purchased merchandise.

Education

1998 - 2000 State University		City, State

Bachelor of Science Degree
Business Administration, Concentration in Management

1996 - 1998 Johnson County Community College		City, State

Associate of Arts Degree

Activities & Affiliations

2000 - Present State University		City, State

Bachelor of Science Degree
Business Administration, Concentration in Management

1999 - 2000 Delta Sigma Pi Business Fraternity		City, State

Was a member of the Delta Sigma Pi fraternity which is geared toward students who are pursuing careers in business. Took part in annual events such as float preparation and philanthropy events for cancer research and Odyssey of the Mind.

1998 - 2000 Boy Scouts of America, local troop		City, State

Leader, Supervised 30 boys. Organized programs and supervised trips.
Elicited almost 100 percent parent participation.

Awards/Honors

5/1/2000 Citizen Scholarship		Bar Association

Leader, Supervised 30 boys. Organized programs and supervised trips.
Elicited almost 100 percent parent participation.

4/26/1996 All State State Wrestling Association
Was named to the All State wrestling team after the state tournament

References   Available upon request.