



Sample News Advisory

Family, Career and Community Leaders of America

News Advisory

[Date]

[Chapter Name] FCCLA Chapter

[School Name]

[School Address]

[City, State, Zip]

Contact: [Name]

[Name], PR Officer

[Name], FCCLA Adviser

[Phone #]

Local FCCLA Chapter Plans Workshop on Environmental Protection

WHO: The [High School Chapter Name] of Family, Career and Community Leaders of America

WHAT: Workshop on protecting the environment, "One Person Really Can Make a Difference."

WHEN: [Day], [Date], [Time]

WHERE: [High School Name]
[High School Address]
[City], [State], [Zip]

WHY: This workshop is the first event in a six-month chapter project on environmental protection.

OTHER: Panelists will include: Environmental Specialist [Name] from [company]; [Title] [Name] [Company] members of the [High School Name] FCCLA chapter.