**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class: \_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Observation and Reflection Form**

**for**

**Webinar \ Guest Speaker \ Virtual Fieldtrip \ CareerTech Student Organization [CTSO]**

Speaker Information

|  |  |
| --- | --- |
| Name: | Job Title: |
| Organization: | Visit date: |
| Education and training history: | |
| Career history: | |

Occupations Available in Speaker’s Field

|  |
| --- |
| What kinds of occupations are available in this organization or field? |
| What kinds of duties and responsibilities do employees in these occupation do? |

Education and Experience

|  |
| --- |
| What would I need to get a job in this field?  (education / training / background experience) |
| What would I need to advance in this career? |
| What is the demand for this career? |
| What are the potential salary ranges for this career?  (entry level and top level) |

**Additional Questions to Ask Speaker, Tour Guide, Webinar**

|  |
| --- |
|  |

**Questions to Research**

|  |
| --- |
|  |

**Observations**

|  |
| --- |
| What did you learn about this occupation that was surprising? |
| How will this presentation influence your future education or career plans? |
| What did you find most interesting about the speaker’s presentation and why? |
| What did you find least interesting about the speaker’s presentation and why? |
| Use this space for additional notes. |

***This form along with the activities could be used to document ICAP Work-Based Learning activities. This form can be uploaded into OKCareerGuice.org in the My Documents section. Make sure your instructor forwards this documentation to the ICAP coordinator.***

