



TOOLS

Service Learning Plan and Evaluation

Student: _____

Phone: _____ Email: _____

Semester/Quarter: _____ SLC: _____

School: _____

Teacher/WBL Coordinator: _____

Phone: _____ Fax: _____

Email: _____

Worksite Supervisor: _____

Phone: _____ Fax: _____

Email: _____

Company: _____

Planned Review Dates:

1. Beginning _____ 2. Midterm _____ 3. Final _____

Agreement: The undersigned supervisor, student and teacher agree with the validity of the objectives listed below. The supervisor and school agree to provide necessary supervision, training and counseling to insure maximum educational benefits to the student. The supervisor agrees to comply with employment regulations without regard to race, color, national origin, sex or handicap as required by law. The student agrees to abide by OJT/VJT and/or _____ guidelines.

(School District Name)

Student Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

Service Learning Hours During This Period (To Be Completed at the End of the Work-Based Learning Experience)

From _____ (Date) To _____ (Date) Total Hours _____ Supervisor's Initials _____

Student Signature: _____ Date: _____

Supervisor Signature: _____ Date: _____

Teacher Signature: _____ Date: _____



TOOLS *(continued)*

Service Learning Plan and Evaluation

Student: _____ Date Established: _____

Date Evaluated: _____

When identifying learning objectives remember to indicate the answers to the following questions: What do I want to learn? How will I learn this? How will the result be measured? By when will the learning have taken place? See the *Standards for Service Learning to the Service Learning Plan* for more information on how to write learning objectives.

Evaluation Instructions: Indicate level of student performance by checking the appropriate box. Refer to legend on page three for definitions of each level. Turn in or fax to teacher at each evaluation date.						
These objectives are task and skill oriented. Worksite supervisor and student determine appropriate objectives based on tasks that will support student learning.						Comments
Skill Development Learning Objectives	Not Exposed	Training Level	Improving Toward Entry Level	Entry Level	Exceeds Entry Level	
Instructions: Indicate date each objective is established and met in the appropriate box.						
These enrichment objectives are related to workplace opportunities to enhance academic learning as well as student interest. Student and worksite supervisor determine what learning opportunities are available and appropriate and set objectives.					Comments	
Academic Enrichment, Career Exploration and Personal Improvement Learning Objectives	Date Established		Date Received			