

TOOLS

Informational Interview Student Evaluation

Thank you for completing your informational interview. Your feedback is important! Please complete the form and return it to your teacher.

Student name:	Name of employee interviewed:
Employer or organization of employee interviewed:	Title of employee interviewed:
Date of interview:	Phone/email of employee interviewed:

Please evaluate the experience in each of the following areas.

INTERVIEWEE				
Employee was helpful.	Exceeded Expectations	Met Expectations	Below Expectations	Not Applicable
Employee was available at scheduled time.	Exceeded Expectations	Met Expectations	Below Expectations	Not Applicable
INFORMATION				
The information is useful.	Yes		No	
I became better informed about careers.	Yes	No	Somewhat	Not Applicable
OVERALL EVALUATION				
Informational interview experience	Exceeded Expectations	Met Expectations	Below Expectations	Not Applicable

Would you recommend this employee to be interviewed by other students? Explain why or why not.

Did the informational interview help you identify career(s) you would like to explore further or careers in which you have no interest? Explain.

What did you find most interesting about the interview and why?

What did you find least interesting about the interview and why?

Please provide additional comments below.