

Day 11 Agenda

Ultimate Leadership Handbook

First Five: Competitive Events

Parliamentary Procedure

FCCLA Chapter Meeting Structure

Chex Mix Parli-Pro Activity

First Five:

What FCCLA competitive events
interest you? Why?

Robert's Rules of Order

4 Basic Ideas of Parliamentary Law

Courtesy & Justice for All

One item of business at a time

The minority must be heard

The majority must prevail

8 Steps to Action (Making a Motion)

A member...

- Rise and ask for permission to speak
- Waits for permission to speak
- Makes motion by saying, “I move_____”

Another member...

- Seconds the motion, “I second”

Chair...

- State the motion by saying, “ It has been moved and seconded that_____”
- Calls for discussion
- Takes the vote
- State the result

Steps in the Agenda

- Call to Order
- Review of Minutes
- Financial Report
- Committee Reports
- Special Orders
- Unfinished Business
- New Business
- Announcements
- Adjournment

Example of an FCCLA Meeting Agenda

- Call to Order
- Opening Ceremony
- Review of Minutes/Old Business
- Officer Reports
- Special Committee Reports
- Unfinished Business
- New Business
- Announcements
- Closing Ceremony



Using Parliamentary Procedure

Making Trail Mix