



## **Facilities Management and Maintenance**

Integrate knowledge, skills, and practices required for careers in facilities management and maintenance.

## Members might...

Find out the "typical" job sequence for workers in facilities management and maintenance. What is a common entry-level position? What job(s) do employees often move to from there? What comes after that? Visit a workplace and videotape people in entry-level, technical, professional, management, and executive positions. Have each describe and demonstrate his or her job. Show the video in Family and Consumer Sciences classes, at a chapter meeting or during a career fair. (Career Connection)

Conduct home safety checks for family, friends, and neighbors—especially those with young children or elderly residents in the home. Help families learn to properly use, store and dispose of household chemicals, including cleaning products. (Community Service)

Demonstrate good character in the workplace. First, look in CHARACTER COUNTS! materials to learn what it takes to show respect and caring. Then, observe on-the-job interactions. Identify which aspects of respect and caring are most often lacking. Encourage co-workers to improve these aspects of character. Use posters, stories, newsletter articles, and reminders during meetings. Share results with the FCCLA chapter.

Use knowledge of professional housekeeping operations to help families organize their household cleaning, giving them a nurturing home environment while freeing time to spend in other activities. (Families First)

Apply facilities management and maintenance safety skills to a targeted career. Conduct a safety review of the work place. First, make a checklist of everything to be inspected. Look for all kinds of hazards. Check if equipment works correctly. Learn to do simple repairs. See if a different floor plan might be safer. Report findings to the supervisor. Make the checklist as complete as possible. Leave it to be used by others in the future.

Explore options for further education and preparation for careers in facilities management and maintenance. (Power of One, "Working on Working")

Participate in the Job Interview STAR Event.\*

\* Project ideas may not completely fulfill national STAR Events guidelines. They are provided as "thought provokers" to start members thinking about their own projects.