



### Advisory Committee Report

School: \_\_\_\_\_ Program: \_\_\_\_\_

Instructor: \_\_\_\_\_ Date & Time of Meeting: \_\_\_\_\_

A minimum of **ONE** formal meeting report must be submitted each year to your 5 yr folder  
on **ctYOU**.

Select Region: North Northeast South Southeast

(See ctYOU website for [Advisory Committee Handbook](#))

*Advisory Committee Members	Firm/Position	Content Area(s) Represented	Present	
			Y	N
1.	Administrator			
2.	Industry Partner			
3.	Industry Partner			
4.	Industry Partner			
5.	Industry Partner			
6.	Academic Teacher			
7.	Parent			
8.	FCCLA Member			
9.				
10.				

\*Designate new members with an asterisk

List all major recommendations made by the advisory committee.

What actions have been or will be taken regarding recommendations?



**Review of Last Year's Goals:** Include a summary of goals from the previous year with specific updates on your progress or completion status.

**Goals for the Upcoming Year:** Outline 3-5 goals for the next school year. These could include class size targets, FCCLA chapter objectives, instructional and professional growth goals, etc.

**Long-Term Goals:** List 3 goals looking ahead towards the next five years of the program.

- Upload a copy of the meeting agenda.