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| |  | | --- | | Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  | | --- | | Class: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |

Rubric: Outside Reading/Magazine Article Summary Evaluation

Write a summary of the reading, using the proper heading, proper grammar and punctuation, etc. in paragraph form. Include important points from the reading and the main idea in the summary.

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| **Report Summary** | **Report Summary** | **Report Summary** | **Report Summary** |
|  | **Poor-5 pts** | **Fair-7 pts** | **Good-10 pts** |
| **Cover Sheet, Rubric & Order of Assignment 10%**  Student's Name  Class/Hour Date Title of Paper | **Poor**  Cover Sheet of the paper does not exist or Rubric not attached. The papers are not in proper order. | **Fair**  Up to two elements of the heading are missing. The cover sheet or rubric is missing. Two pages are out of order | **Good**  Heading is correct; proper capitalization. Cover Sheet and Rubric are present. The papers are in the proper order. |
| **Sources 10%**  Sources are cited according to MLA format. | **Poor**  The source is listed but missing 3 or more parts of the cite information. There are more than 5 errors in the cite format. | **Fair**  The source is listed with all MLA required information but it has 2-4 errors in format. | **Good**  The source(s) are cited according to MLA format. All information for the source is given |
| **Content 50%**  **(total of 50 pts)** Cover major ideas. Addresses all areas of assignment. | **Poor**  Content does not exhibit a good understanding of the reading and only addresses 1 to 2 areas of the assignment. | **Fair**  Content exhibits some understanding of the major points of the reading and addresses some of the areas of the assignment. | **Good**  Content exhibits a good understanding and summary of the reading and addresses all areas of the assignment. |
| **Grammar 10%**  School Writing Standards | **Poor**  Contains many grammatical errors and punctuation errors. Only has 1 paragraph in the report. | **Fair**  Contains more than 3 spelling errors, punctuation errors, comma splices or run-ons. Paragraphs are not correctly placed in the report. | **Good**  Contains no grammatical errors and punctuation errors. Report is written in paragraph form with complete sentences. |
| **Paper Format 20%**  **(total of 20 pts)**  Student has typed the paper using the correct format. | **Poor**  Paper is not typed. Margins are not 1 inch. Font is not 12. Paper is not double spaced. | **Fair**  Two or more of the following is missing from the paper: Paper is typed, 12 font, double spaced or 1 inch margins. | **Good**  Paper is typed using 12 font with 1 inch margins and double spaced and used Times New Roman font. |

Comments: