



Spring Business Meeting Minutes

Meeting Details

April 2, 2026, 3 pm

Via Zoom

I. Called to Order

A. The meeting was called to order by Past President Heather Black at 1508

B. Attendance

1. Attendees: Tyler Bell, Heather Black, Angela McDoulett, Amber Pagel, Tessa Gerhart-Ball, Chris Jones, Amie Underwood, Janet Coon, Brooke Meyer, Amanda Longan, Laryssa Couch, KaLisa King, Nicole Coleman, April Johnson, Shelly Hornberger, Mia Sweetman, Gilda Austin, Debra Button, Nancy Harris, Christin Jedlicka, Lara Morris, Susie McEachern-Lauer, Emily Gedra, and Amy Warner
2. Absences: Melissa Johnson, Jeremy Cooper, Crystal Cosper, Chanda Lewis, Brandi Fisher, and Sandra Patocka

II. Acceptance of Minutes

A. **Motion** made by Debra Button to approve the previous meeting minutes

B. **Seconded** by April Johnson

C. **Discussion:** None

D. **Vote:** Unanimous, approval. Motion carried

III. Treasurer's Report - Amber Pagel

A. Current Balance \$21,897.25

1. Deposits - \$11,691.38

a) Dues

2. Expenses - \$20,186.47

a) Conference Fees

B. **Motion** made by Tyler Bell to accept the Treasurer's report

C. **Seconded** by Angela McDoulett

D. **Discussion:** None

E. **Vote:** Unanimous, approval. Motion carried

IV. Programmatic Vice-President Reports

A. **Health Cluster/Academics** - Chris Jones

1. HOSA Students recently spoke at the Oklahoma Career Tech Board Meeting

2. Resources: School AI for Review

B. **Health Science Tech/HCC** - Amie Underwood Absent

1. Nothing reported

C. **Dental Lab Assistant** - Janet Coon

1. Dental Association Meeting on May 1st & 2nd

D. **EMS Services** - Brooke Meyer

1. Busy with licensure renewal

E. Medical Assistant/Health Info - Amanda Longan

1. Career Tech Test Review was reviewed and updated in February 2026 for Medical Assisting and Phlebotomy
2. Programmatic session was held at the Mid-Winter Conference

F. Pharmacy Technician - Nicole Coleman

1. The new permit approved last year is allowing students to have hands-on experience during clinicals. We have heard great feedback from pharmacies, and it has opened up more opportunities for students.
2. CVS will be contacting Career Techs who teach pharmacy technicians for clinicals contract to be signed.
3. The career tech test for pharmacy technician was reviewed and updated in February 2026
4. In July 2026, there will be the Pharmacy Tech Council

G. PN Coordinator - Laryssa Couch

1. All PN programs but three updated their hours to 1450, with the other three to follow in the coming years.

H. PN Instructors - KaLisa King

1. Planning to add 10 plus high school PN programs in the coming school year. They will be required to complete A&P, Med Term, and LTCA their junior year.

I. PTA/OTA and O&P - April Johnson

1. Mid-Winter Conference was a success
2. The career tech test for Student Athletic Trainer was reviewed and updated in January 2026.
3. There is talk to add Physical Therapy Technician and we will meet at Summit Day 2 to discuss further.
4. Resource: human.biodigital.com

J. Radiology Technician - Shelly Hornberger

1. Just completed the 3rd Betty Warner Seminar at OU.
2. Continue to seek state licensure
3. Hosted the Will Helms Trivia Bowl

K. Respiratory Therapy - Crystal Cosper absent, updated by Amy Warner

1. OSRC will be at HOSA SLC
2. OU Health is heavily promoting Respiratory Therapy amid workforce shortages.

L. Surgical Tech - Chanda Lewis absent

1. No update

M. Simulation Chair - Tessa Gerhart-Ball

1. SIM Bootcamp is May 19, 2026, from 8 am to 4 pm at MNTC; Cost is \$150 per person or \$125 for 4 people before May 1st. After May 1st, it increases to \$200. There will be three speakers, including a SIM coordinator from St. Francis.
2. National SIM Conference is being hosted in OKC, June 10-13th, 2026

N. Biomedical Sciences

1. PLTW is having issues; this is being worked on.
2. Open enrollment for PLTW is underway, and there will be in-person training in Los Angeles for 2 weeks in July 2026.
3. Biomedical Sciences would like to implement a credential into their course (example: phlebotomy). This may be accomplished by flip teaching with HCC instructors.

V. OkACTE Committee Rep Reports

A. CTAC Rep - No Rep at this Time

1. Will add this position to the election process

B. PAC Board Representative - Gilda Austin

1. Ad valorem is the major concern right now
2. Career Tech did not have any budget cuts this year
3. A \$2000 salary increase was approved
4. Push PAC during Summit Registration at your local campuses.

C. Awards Committee Chair - Debra Button

1. Interviews are underway for awards; they must be completed by April 27.

D. Kaleidoscope Committee Representative - Nancy Harris

1. The deadline for the award is May 1st, and we currently have two applicants

E. MBP Board Representative - Sandra Patocka Absent

1. No Report

F. Membership Committee Representative - Christin Jedlicka

1. Should see a membership increase this year with Biomedical Sciences joining the Health Division

VI. HOSA Report - Amy Warner

- A. We have a total of 8200 members
- B. 3600 HOSA members will compete at SLC
- C. SLC is 4 days away
 1. Workshops will be available
 2. David Kelly is the opening speaker
 3. Tuesday night will be a recognition session and concert for HOSA members; The Golden Connection will be for HOSA advisors.

VII. Division Report - Lara Morris

- A. Just completed filming HOSA First 50 years with Debbie Bennett and Wanda Wolf Potts
- B. We plan to open more apprenticeship opportunities with additional hospitals.
- C. Rural Health Initiative is directed at PN High School Programs.
- D. Lottery Grants are currently being submitted
- E. Accreditation Sign-Ups are happening
- F. OU wants to start a Community Health Worker Training through the OU Hospital
- G. Adding another Program Specialist Position.

VIII. Old Business

A. Budget - Total \$98,860.00

1. **Motion** made by Heather Black to accept the new budget
2. **Seconded** by Laryssa Couch
3. **Discussion:** None
4. **Vote:** Unanimous, approval. Motion carried

B. 2025-2026 Strategic Plan

1. Acheived
 - a) Participation in Fellowship Program
 - b) Leadership team positions filled
 - c) Mid-Winter Conference
 - d) Awards applied for
 - e) Newsletter sent out
 - f) Vision Conference Attendance
2. Currently working on:
 - a) Increase PAC members by 20%
 - b) Transition meeting for outgoing officers
 - c) Increase knowledge of benefits for members at Day 2 Summit
3. Nurse Tim - Keep Nurse Tim for this year and reevaluate next year
 - a) **Motion** made by Laryssa Couch to keep Nurse Tim until next year
 - b) **Seconded** by Tessa Gerhart-Bell
 - c) **Discussion:** None
 - d) **Vote:** Unanimous, motion carried.
4. Mid-Winter Conference - It was a success and will replace HCC Bootcamp
 - a) **Motion** made by Heather Black to keep Mid-Winter Conference
 - b) **Seconded** by Chris Jones
 - c) **Discussion:** None
 - d) **Vote:** Unanimous, motion carried.

IX. New Business

A. Election and Open Positions

1. Open Positions and re-elections of positions will be sent out by Heather Black in the next couple of days.
2. Offer committee positions to members instead of executive committee members.

B. Oklahoma Summit Day 2

1. Currently have 11 sessions, need 16 sessions.
2. Discussion to have speaker at lunch, but it was decided against
3. Reminder to bring silent auction items for Summit
4. Giveaways for years of service were discussed. The presidents and the membership committee rep will get together to decide.

C. Scholarships

1. Discussed keeping scholarships the same as previous years.

D. Upcoming Dates

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|---------------------------------|-------------------|
| 1. Region IV Conference | April 29-30, 2026 |
| 2. OkACTE President's Retreat | April 12, 2026 |
| 3. Simulation Conference (MNTC) | May 19, 2026 |
| 4. HOSA ILC (Indianapolis, IN) | June 16-22, 2026 |
| 5. OK Summit (Tulsa, OK) | August 2-4, 2026 |

X. **Meeting Adjourned**

- A. **Motion** made by April Johnson to adjourn the meeting
- B. **Seconded** by Heather Black
- C. **Discussion:** None
- D. **Vote:** Unanimous, Motion Carried

Meeting Adjourned at 5:15 pm